

<b>USMEPCOM SERVICE LIAISON VERIFICATION PACKET</b> <b>AIR FORCE/RIGHT SIDE</b> (For use of this form, see USMEPCOM Reg 601-23)		<b>FOR OFFICIAL USE ONLY</b> Page 1 of 2 Pages			
		<b>SUB-PACKET NUMBER</b>			
<b>DOCUMENTS</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<input type="checkbox"/>	AF Forms 3005 through 3008 and/or 1034 (Enlistment Agreement)(DD Form 4-series	O	cy	cy	cy
<input type="checkbox"/>	AF Form 485 (Bandsman Application) (note 4)	NA	O	cy	NA
<input type="checkbox"/>	AF Form 2030 (Drug Abuse Certificate) (note 4)	NA	O	cy	NA
<input type="checkbox"/>	AF Form 3010 (Dependent Certification) (note 4)	NA	O	cy	NA
<input type="checkbox"/>	AETC Form 1408 (Checklist for Sensitive Jobs) (note 4)	NA	O	cy	NA
<input type="checkbox"/>	Authorized miscellaneous personal documents: birth certificates, transcripts, etc. (Original should be taken to BMT in luggage, not in packet #4. Original SSAN Card, INS Documents, and Driver's License should be kept in their wallet/purse).	NA	cy	cy	cy
<input type="checkbox"/>	Enlistment waivers	cy	O	cy	NA
<input type="checkbox"/>	AETC Form 1419 (Request for Evaluation and Information)	cy	cy	cy	NA
<input type="checkbox"/>	OTS Assignment Letter	cy	O	cy	cy
<input type="checkbox"/>	OPM Receipt	NA	O	cy	NA
<input type="checkbox"/>	Miscellaneous forms	cy	O	cy	cy
<b>NOTE:</b> Place a check mark in the block to the left of the documents for documents that are required and included. Place an "NA" in the block to the left of the documents for documents that are not required. Place an "NP" in the block to the left of the documents for documents that are not provided.					
<b>The Inclusion/Sequence of Forms Verified By</b>					
_____ Service Rep Signature			_____ Printed Name of Service Rep		

**REGULAR AIR FORCE ADDRESSES AND NOTES**  
**TABLE 8-6**

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**PACKET NUMBER**

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|--|---|
| <p><b>1</b> HQ AFPC/DPSR12<br/>550 C. St West, Suite 21<br/>Randolph AFB, TX 78150-4723</p> <p><b>2</b> 319th TRS/DPSA<br/>Lackland AFB, TX 78236-5255<br/>or if the Airman has enlisted for assignment to other than Basic Military Training School, Lackland AFB, TX, send documents to: Servicing Military Personnel Flight (MPF), ATTN: DPMP5 (Records) at the location of assignment (service representative will provide preaddressed envelopes). OTS personnel hand carry their enlistment records in a sealed envelope addressed to: 24TRS/CCA, 501 Lemay Plaza North, Maxwell, AFB, AL 36112-6417</p> <p><b>3</b> USAF Recruiting Squadron (note 2)</p> <p><b>4</b> Enlistee (Applicants will receive their documents (packet 4) before they depart the MEPS)</p> | <p>For prior service enlistees mail to:<br/>HQ AFPC/DPPAOR<br/>550C St West, Suite 10<br/>Randolph AFB, TX 78150-4712</p> |
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NOTE: MIRS produced forms will be on plain white bond paper via laser printer. Reproduction of MIRS laser printed forms will not be used as an original. Follow DD Form 4 copy guidance in Chapter 5.

**LEGEND**

\*\* denotes a document that is distributed "if applicable"  
O denotes an original, "cy" denotes a copy,  
O/cy means that an original or copy can be included in the packet  
2cy denotes 2 copies  
cy2 denotes copy 2  
NA means that distribution is not required

**NOTES:**

1. \*\* if applicable.
2. USMEPCOM Form 601-23-E, if applicable, USMEPCOM Form 680-3A-E, and any remaining extraneous copies of forms or papers will be furnished to the Service counselor/liaison for the recruiting residual files or other disposition.
3. Include three additional copies of orders for each group of enlistees in the enlistment document transmittal envelope addressed to 319th TRS/PFCS, Lackland AFB 78236-5255. Also, place a copy of each order in a separate envelope marked "FOR MTO, SAN ANTONIO INTERNATIONAL AIRPORT" for delivery by the group leader.
4. Shipping of applicants will not be delayed due to non-receipt of Service unique forms and/or documents.
5. Forward consultant documentation only to HQ AFPC (packet 1); other supporting documents (e.g., letters from private physicians) are not required at HQ AFPC.